

# Buffalo Urban Renewal Agency VRP Program Application Instructions

Applications for the Buffalo Urban Renewal Agency Vacant Rental Program (VRP Program) will be accepted on a rolling basis.

## **Submission Instructions:**

Applications will be accepted via US mail, or via email.

**Subject line should read: “VRP-[property address]”**

Email applications with attachments to [buraprograms@buffalony.gov](mailto:buraprograms@buffalony.gov)

## **Mailing and in person address:**

Buffalo Urban Renewal Agency  
Attn: VRP Program Manager  
901 City Hall  
65 Niagara Square  
Buffalo, NY 14202

## **Complete applications will include the following:**

\_\_\_ Completed Application Form

\_\_\_ List (addresses) of all properties owned and/or under the control of the owner commercial and residential

## **REQUIRED SUPPORTING DOCUMENTS**

Copy of picture I.D. (e.g., driver’s license)

Copy of declarations page of your homeowner’s insurance policy stating current policy period, amount of coverage & listing of all mortgages against the property

\*Please Note: Your mortgage, taxes and water bills must be current to participate in this program.

All applicants will be notified within 30 days of the status of their application.

## **Questions?**

Contact Program Manager, Lindsay Frazier with questions about the application at [buraprograms@buffalony.gov](mailto:buraprograms@buffalony.gov) , 716-851-5345; or BURA General Line: 716-851-2872

