

**CITY OF BUFFALO URBA RENEWAL AGENCY**

**Board Of Directors Meeting Minutes**

**Thursday, July 24, 2025**

**9:30 a.m., Room 901 City Hall**

**and was available via Microsoft Teams**

**at**

**<https://www.microsoft.com/e-us/microsoft-teams/join-a-meeting>**

**Meeting ID: 251 470 820 498**

**Passcode: nyscFL**

**MEMBERS PRESENT:**

Mayor Christopher P. Scanlon  
Vice Chairman Nadine Marrero  
Council President Bryan Bollman  
Commissioner Raymour Nosworthy  
Corporation Counsel Cavette Chambers  
Council Woman Zeneta Everhart  
Ms. Rashida Dowell

**EXCUSED**

**:**

Council Member Joseph Golombek

**OTHERS PRESENT:**

Hope Young-Watkins, BURA Senior Director, Scott C. Billman, Senior Director, Yvonne McCray, BURA Director of Housing, Tracy Cooley, BURA Director of Finance, Ronald Dixon, Tashene Eubanks, Anthony Chestnut, Brandon Baxter, Gabrielle Gannon, Maria Chudy, Jessica Jowrey, Harold Cardwell, Lauren Jednak, Geoff Gollwitzer, Javier Mejia, David Judson

**1.0** Mayor Scanlon, BURA Chairman called the meeting to order at 9:35 am.

**2.0** Councilwoman Everhart made the motion to waive the reading of the minutes of the June 28, 2025 meeting, seconded by Commissioner Nosworthy and carried unanimously.

**3.0 MONTHLY REPORT**

**3.1 FINANCIAL CONTROL OF AGENCIES UPDATE (Informational)**

Ms. Cooley, Director of FCA (Financial Control of Agencies), provided an update to the Board.

**4.0 ACTION ITEMS**

**4.1 Approval to Enter into Agreement with Pursuit Lending for Lovejoy District Small Business Assistance Program**

Agency Members approved a request to enter into an agreement with Pursuit Lending in the amount of \$13,000.00 for program administration of a targeted small business assistance program in the Lovejoy District. Under this agreement, Pursuit will be responsible for the administration of the program, including program design, delivery, and implementation. Council President Bollman has allocated \$88,500 from his discretionary fund to establish a program designed to support small businesses in the Lovejoy District that are struggling to cover essential costs needed to maintain safe and operational facilities. The program aims to stabilize and revitalize neighborhood businesses as part of broader community development efforts. BURA will remain actively involved in the business selection process, guided by criteria informed by Council President Bollman's priorities. In addition, BURA will oversee and monitor Pursuit's performance throughout the duration of the program to ensure successful execution and accountability.

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**Motion made by Council President Bollman to approve Item 4.1, seconded by BURA Vice Chairman Marrero and carried unanimously.**

**4.2 Approval to Enter into Agreement with AMD Environmental for Lead and Asbestos Testing Services (VRP and ADU Programs)**

Agency Members approved a request to enter into an agreement with AMD Environmental in an amount not to exceed \$42,300.00 for lead and asbestos testing services related to the Vacant Rental Properties (“VRP”) and Accessory Dwelling Unit (“ADU”) program. The program will provide services for a total of 47 units, 35 under the VRP program and 12 under the ADU program. VRP units will be prioritized for inspection and assessment in accordance with program requirements, a lead risk assessment and asbestos inspection will be completed prior to the start of any construction activities.

**Motion made by Corporation Council Chambers to approve Item 4.2, seconded by BURA Vice Chairman Marrero and carried unanimously.**

**4.3 Approval to Enter into Agreement with Lakeside Construction for Stabilization Work at 725 Humboldt Parkway**

Agency Members approved a request to enter into an agreement with Lakeside Construction for an amount not to exceed \$918,000.00 for stabilization work at 725 Humboldt Parkway. An informational update was previously presented to the Board outlining BURA’s role in leading stabilization efforts at the property to address urgent structural and remediation concerns. The contract includes abatement of targeted areas, structural stabilization, roofing repairs, cleaning, and select interior finishes as defined in the scope of work issued in BURA’s Request for Proposals (“RFP”). Upon completion of Phase 1, BURA will return to the Board with a status report and detailed cost breakdown.

**Motion made by Council Woman Everhart to approve Item 4.3, seconded by BURA Vice Chairman Marrero and carried unanimously.**

**5.0 ADJOURNMENT**

There being no further business to discuss, Ms. Dowell made the motion to adjourn the meeting, seconded by Council Woman Everhart and carried unanimously. The meeting was adjourned at 9:50 am.

*Scott C. Billman*

Scott C. Billman, BURA Secretary

Reported by: Risë Geller