

CITY OF BUFFALO URBAN RENEWAL AGENCY
Board Of Directors Meeting
Thursday, March 26, 2026
9:30 a.m., Room 912 City Hall
And was available via Microsoft Teams
Meeting ID: 272 956 728 045 95, Passcode: Lp7Ux2w5

MEMBERS PRESENT: Vice Chairman Thomas Baines Corporation Counsel Rosa Pizzi
Council President Feroletto Commissioner Jessica Brown
Council Member Joseph Golombek Council Member Zeneta Everhart

ABSENT: Mayor Sean Ryan Ms. Rashida Dowell

OTHERS PRESENT:

Scott Billman, Senior Director/General Counsel, Tracy Cooley, Director of Finance, Yvonne McCray, Director of Housing, Brandon Baxter, Gabrielle Gannon, Jessica Jowrey, Raiah Brown, Jessica Starks, Dalia Szarowicz, Holly McNamara, Michael Etu, Delano Dowell, Carol Burns.

- 1.0** Deputy Mayor Thomas Baines called the meeting to order at 9:36 am.
- 2.0** Council Member Everhart made the motion to waive the reading of the minutes of February 26, 2026 meeting, seconded by Council Member Golombek and carried unanimously.
- 3.0 MONTHLY REPORT/ INFORMATIONAL UPDATES:**
- 3.1** Drescher & Malecki representatives gave an update on the results of the third-party audit of BURA.

ACTION ITEMS

- 4.1 Approval of Extension of Accounting Consultant with Robert Half.**
Agency Board members approved the extension of an Accounting Consultant with Robert Half for six (6) months to ensure the continued timely processing of the CDBG, ESG, and HOPWA Year 51 Public Services payment requests and to ensure the training of the CDBG, ESG, and HOPWA payment requests process to the new hire Grant Fiscal Analyst and to allow additional time to secure a permanent Senior Accountant.
- Motion made by Commissioner Jessica Brown to approve item 4.1, seconded by Council Member Everhart and carried unanimously.**
- 4.2 Approval of Extension of Deputy Director of FCA Services by cfoSOLUTIONSplus**
Agency Board members approved the extension of Deputy Director of FCA who is serviced by cfoSOLUTIONSplus for six (6) months to assist the Director of FCA with supervision and technical assistance of FCA staff., assisting with reconciliations of HUD funds, documenting policies and procedures and month end close.
- Motion made by Corporation Counsel Rosa Pizzi to approve item 4.2, seconded by Commissioner Jessica Brown and carried unanimously.**
- 4.3 Approval to enter into and extend Section 8 Sub Agreement with the COB, RAC & BMHA**
Agency Board members approved the authorization to enter into a subrecipient agreement with the City of Buffalo, Buffalo Municipal Housing Authority (“BMHA”) and Rental Assistance Cooperation of Buffalo (“RAC”) to effectuate the monitoring, administration and management of the Section 8 voucher program of BMHA and RAC. BMHA, the contract will ensure monitoring through December 27, 2027, and for RAC, the contract will ensure administration and monitoring through December 31, 2027. The City of Buffalo Corporation Counsel and BURA General Counsel will finalize the City of Buffalo/BURA Agreements.
- Motion made by Council President Feroletto to approve item 4.3, seconded by Council Member Golombek and carried unanimously.**

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4.4 Approval for the Demolition of 1455 Broadway

Agency Board members approved the demo of 1455 Broadway by Regional Environmental Demolition. As the source of funds for this demo will be CDBG, the funds will be administered and managed on behalf of the City by the Agency. The Agency will enter into agreement with the demolition contractor subject to all terms and conditions as stated in the City Bid Documents and as agreed to by the Demolition Contractor.

Motion made by Council Member Golombek to approve item 4.4, seconded by Corporation Counsel Rosa Pizzi and carried unanimously.

4.5 Approval of Contractor Agreements for VRP Program


Agency Board members approved the agreements with Peterson Heating and Cooling, Nine Lifes Improvements and Clayhill Construction for implantation of the Vacant Rental Program.

Motion made by Commissioner Jessica Brown to approve item 4.5, seconded by Council Member Golombek and carried unanimously.

5.0 EXECUTIVE SESSION

6.0 ADJOURNMENT

There being no further business to discuss, Commissioner Jessica Brown made the motion to adjourn the meeting, seconded by Corporation Counsel Rosa Pizzi and carried unanimously. The meeting was adjourned at 10:30 am.


Scott C. Billman, BURA Secretary

Reported by: Veola D. Wingo- Bryant